

¡Bienvenidos a Español 2!

2017-2018

Instructor: Ana Berver aberver@lcsd.net - Room 113

I am available during my conference period (7th) and Homeroom. Also, from 7:30 – 8:15 AM, and 20 minutes after school with previous appointment. Students may set up an appointment in person or via e-mail. Parents may contact me via e-mail as well. For more information about the course, calendar, and homework, please visit my website: <http://berver.weebly.com/>

Course Description: This course reinforces the foundations of Spanish 1 and teaches students to become more confident with speaking the language in real-life situations as well as introduce them to Spanish literature and culture. The vocabulary and the grammatical structures will enable students to communicate coherently. Spanish 2 will cover 10 chapters in the text, “Buen Viaje 2”. Three chapters will be covered per quarter. There will be 1 quiz, an oral test and a chapter tests per chapter that will be given approximately every 3-4 weeks. “C” or better is recommended to pass the class. The Foreign Language Content Standards will cover five basic areas:

- 1) Communication: communicate in languages other than English
- 2) Cultures: gain knowledge and understanding of other cultures
- 3) Connections: connect with other disciplines and acquire information
- 4) Comparisons: develop insight into the nature of language and culture
- 5) Communities: participate in multilingual communities at home & around the world

Materials to be brought to class daily:

- 1) Pencil, highlighter, eraser, red pen, and black/blue ballpoint pen
- 2) Binder, including paper, class notes, and handouts, essentials sheet.
- 3) “Buen Viaje 1” Textbook. The workbook will be provided.
- 4) A Spanish/English dictionary or Translator APP is recommended

Grading Policy: Grades will be distributed according to the following standards:

A (90-100%)	B (80-89%)	C (70-79%)	D (60-69%)	F (0-59%)
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Semester grades will be rounded up **only** if the percentage is 0.5 or higher. There are NO EXCEPTIONS. Each grade will be determined upon the following weighted scale:

Participation/Class work/Homework	15%
Assessments:	
- Essentials	10%
- Quizzes, projects, Essays	15%
- Written Tests	25%
- Oral Assessments	20%
Finals:	
1. Final written test	7%
2. Final oral test	5%
3. Final written composition	3%

- **ASSESSMENTS:** There will be 1 quiz (Vocabulario & Estructura sections), an oral test, and a chapter test per chapter that will be given approximately every three weeks. See calendar for dates. The chapter test will include grammar, vocabulary, and culture. Graded tests and quizzes will be returned once all students have completed the assessment. Assessments can be taken home (except for quarter and semester tests) for parental/student **review and signature** and then returned to the teacher that will keep them in file throughout the year.
- **ESSENTIALS:** Every chapter has an essential section. Students will have to score 80% or above of the essential to pass it. If the essential is passed:
 - First try (quiz) – 12/10 points
 - Second try (chapter test) – 10/10 points
 - Third try (make-up quiz) – 7/10 points.
 - Not passed – 3/10 points.

Essential's make-ups will take place during 7/8 homeroom for middle school and during HS lunch on block days.

- **RUBRICS:** Composition rubrics and Oral rubrics will be given to students and won't need to be returned. It is recommended to keep them in a folder in case of claims or consultation.
- **HOMEWORK** is expected to be completed daily and will be checked at the beginning of the period. Assignments will be written on the agenda board daily and in the Google Calendar. It is the students' responsibility to find out the daily class work and homework. Late homework is worth half credit; unless a student has an excused absence. (See Make-up policy)
- **CLASS WORK** must follow the presentation guidelines expressed by the teacher. The chapter packet will be turned in on the correct tray the day of the chapter test following the order of presentation and with the rubric stapled on the front.
- **BINDERS** should include all class notes, assignments, handouts, essentials sheets, homework, chapter tests, quizzes, and other rubrics. **DO NOT THROW ANYTHING AWAY UNTIL THE END OF THE COURSE!!!**
- **EXTRA CREDIT:** Do not ask for individual extra credit. Extra credit is for the class as a whole.
- **CLASSROOM.GOOGLE.COM** will be the course's platform. I will post announcements, homework, calendar of assessments, and upload files. I will provide the class code the first week of school.

Participation: Students are expected to participate on a daily basis, be on time, and sitting down when the bell rings, ready to work with textbook, homework, class notes, paper, and writing utensils as applicable. Each student will begin the week with 6/10 participation points. Depending on the level of participation each week, that total can increase to a maximum of 10/10 points. Participation grade will be calculated as follow:

REMOVE one point from your initial total of 6/10 for each single instance of the following:

1. You forgot your textbook, workbook, writing utensils, and/or notebook/paper (at home or locker).
2. You had to be asked to pay attention, wake up, be on-task, participate in the group activity, stop talking, put other work away, be respectful of others or the classroom environment (including books, furniture, etc.) or participate appropriately.
3. You made disruptive noises or made unrelated comments to disrupt the lesson.
4. You were tardy to class without an excuse.
5. You used an electronic device in class and/or it had to be confiscated.
6. You left class materials out of their place (ie. markers, books, dictionaries, etc).
7. You didn't clean up your working area at the end of class.

ADD ½ point to your total for each two instances of the following:

1. Volunteering to participate in class, answer questions, and work productively in group work. (1 point per day)
2. Attending Spanish Club. (1 point)

7/8 Spanish Club: All 7/8 students are invited to be part of the 7/8 Spanish club. The meetings will be held during lunch the first Thursday of each month from September to May. Students can bring their lunch and learn more about the Hispanic culture. Don't forget to sign up at every meeting to receive your extra credit.

Spanish Support Homeroom: All 7/8 students can come to my classroom to receive/provide tutoring. If you need to receive tutoring, please get a yellow permit from your homeroom teacher.

Citizenship Grade (General Class Conduct): Adherence to the school and classroom rules, ability to work independently and with others, attitude toward the teacher and fellow classmates, and good attendance will be reflected on the student's citizenship grade. See class rules in the next page.

O= Outstanding

S= Satisfactory

NI= Needs Improvement

U= Unsatisfactory

Make-up policy: If you know you will be absent, it is your responsibility to check with the instructor to make up all homework assignments as well as quizzes and tests. If you miss several days, you will have as many days as you were absent plus one to receive credit (e.g. If you were absent two days, you have three days to make up all the assignments). All class work and homework will be written on the white board. **See me to schedule a make-up appointment.** If you do not make up the work in the allotted time, or if the absence is not excused, you will receive a zero for all assignments given during your absence. Truant students can't make up any homework. Please note that absences must be excused through the attendance office within 72 hours.

School Rules: It is the students' responsibility to be aware of school rules, including the La Cañada Honor Code, behavioral expectations, dress guidelines, and expectations for general classroom and campus behavior. Violations will be addressed based on consequences as outlined by the school administration.

Classroom Rules:

1. Follow the teacher's instructions and listening attentively.
2. Be on time and prepared with your materials: Textbook, workbook, pencil, highlighter, and red pen.
3. Be respectful to the teacher and classmates. No teasing, bullying, inappropriate language, put downs or fighting physically or verbally.
4. Cell phones and food are not permitted in the classroom. Water is OK
5. Chromebooks will be used only when the teacher is requesting them. Otherwise, they should stay inside your backpack.

Student's expectations: Students will ...

1. follow the class rules and procedures presented on the Spanish syllabus
2. respond promptly to the teacher's instructions. No more than 1 reminder should be necessary.
3. be sitting down and ready to start the lesson when the bell rings.
4. bring their school supplies, workbook, and textbook in a daily basis.
5. raise their hands to participate and/or ask questions.
6. listen carefully during lecture and follow on the chapter notes.
7. keep a reasonable low volume of voice and stay on task during collaborative work.
8. stay completely quiet during oral assessments and keep a low-volume of voice during the transitions.
9. use class time wisely by using the restroom before/after class and following transition times.
10. wait for the teacher to dismiss the class.

Disciplinary Procedures:

1. Verbal warnings
2. Leave the classroom for few minutes.
3. Parent phone call
4. Referral slip and visit to the assistant principal's office. "N" or "U" in Citizenship Grade

*Severe and recurrent misbehavior will be referred to administration.

Academic Honesty: You are expected to demonstrate honesty and integrity while in attendance at La Cañada High School. You are expected to do your own work. The following are some examples of cheating: claiming credit for work not the product of one's own honest effort (e.g. copying homework answers from any source; creating your own English composition and using any online or offline program to translate sentences or the entire piece; copying in the target language a composition and modifying it to fit the assignment's requirements; cutting and pasting any material - translated or not - and submitting it as your own work; answering a test question by directly quoting another portion of the exam or quiz).

Students who cheat will receive a "0" on the assignment and a "U" on the citizenship grade for the quarter. Consequences of violations will be determined based on the Academic Honesty Policy. Consult the Academic Honesty Policy for further explanations and repercussions.

Students who cheat should expect to be confronted by their teacher or staff member observing this behavior and be subject to the following consequences:

1. Zero on the assignment or test
2. Notification of parents
3. Establishment of a cheating record with the office of Discipline
4. The student may be referred to the Student Honor Court

Academically allowable work includes the following:

1. Use of a dictionary (online or offline) to look up single words within the context of a sentence which you personally have constructed.
2. Within a composition, referencing ideas from another source. This must be cited (at a very minimum, mentioning the name of the source within your work), and, unless using quotation marks, must be rephrased in your own words.
3. Answering a test question by referencing ideas from another source rephrased in your own words.